



Class Offerings 2018-2019

Tuesday, August 28, 2018 through Tuesday, May 14, 2019

Little Lambs : AM 9:30 to 11:50
Preschool & Prek Program: AM 9:30 to 12:00 PM 12:50 to 3:20
Kindergarten Enrichment T W Th : AM 9:30 to 12:00

Toddlers: toilet trained not required

	Ratio	Days	Monthly Fees
Little Lambs age 2 by Oct 2018	2-8	M W am	\$168
Little Lambs age 2.5 by Sept 2018	2-10	T Th am	\$168

Preschool: must be toilet trained

	Ratio	Days	Monthly Fees
Lambs age 3 by Sept 2018	2-14	M W am	\$168
		T Th am	\$168
Rainbows age 4 by March 2019	2-14	T W Th am	\$198

Pre-K: must be toilet trained

	Ratio	Days	Monthly Fees
Shepherds AM age 4 by Sept 2018	2-15	M T W Th am	\$240
Shepherds PM age 4 by Nov 2018	2-15	T W Th pm	\$198

Supply Fee due with August tuition \$30.00

Pre-K: must be toilet trained

	Ratio	Days	Monthly Fees
Disciples AM age 5 by May 2019	2-15	M T W Th am	\$240
Disciples PM age 5 by May 2019	2-15	M T W Th pm	\$240

Supply Fee due with August tuition \$30.00

Kindergarten: Half day 9:30 to 12:00

	Ratio	Days	Monthly Fees
Kindergarten Enrichment * age 5 by Sept 30, 2018	2-15	T W Th am	\$220

Supply Fee due with August tuition \$55.00

*Student must be enrolled in a public formal kindergarten program to attend enrichment. We offer a private faith-based education, following ODE K standards; literacy, language arts, math, science, social studies, art, music, computer lab. Bring own snack.

Little Shepherds Learning Center

Registration 2018-2019

*Supporting each child's growth and development through
Early learning experiences and faith based teachings*

WELCOME AND THANK YOU

for choosing our program for your family! We look forward to a year of caring & learning. Check out more class information in our PARENT HANDBOOK at our website www.princeofpeacedublin.org

May God bless your family,
Sue Miller, Director

Lshepherdschool@aol.com

614-209-4554

Fax 614-336-8639

TO REGISTER YOUR CHILD:

1. Review the class offerings, age criteria, days, fees and times.
2. Choose the class that matches your child's age group.
3. Turn in the **REQUIRED FORMS PACKET** to the Learning Center office with the non-refundable registration/supply fee of \$ 170.00
4. Please make your checks payable to Prince of Peace Lutheran Church. On your check write **LSLC OR LITTLE SHEPHERDS** in the memo.
5. We will send an email confirming your child's enrollment.
6. If your first choice is not available, we will give you a call to discuss class options.

Dated: January 31, 2018 revised



**Little Shepherds Learning Center
REQUIRED FORMS PACKET
School year 2018-2019**

*Supporting each child's growth and development through
Early learning experiences and faith based teachings*

CHILD'S NAME: _____ **D.O.B.** _____ **M F**

What name should we use for name recognition? _____

Does your child have allergies? _____

What is your spoken home language? _____

PARENTS' NAMES: _____

Address: _____ **Home phone:** _____

For class info/alerts Cell phone number: _____ **email:** _____

Can we share your contact info on class rosters? Yes No

Photo Release for church/LSLC publications? Yes No

Are you a current student or church member? Yes No

Are siblings/friends attending a LSLC class? Yes No

What class _____

CLASS SELECTION: Please list: name of class, am or pm and days

First choice

Second choice

Office use only:

Class assignment _____

Date _____ **Fee** _____ **check #** _____



LITTLE SHEPHERDS LEARNING CENTER

TUITION AGREEMENT - School Year 2018 -2019

To enroll and hold a place for _____
in Little Shepherds Learning Center for the above mentioned school year, we agree to the following:

1. To enroll our child, we agree to pay the **NON-REFUNDABLE registration/supply fee of \$ 170.00**
2. We agree that our child meets age criteria and toileting criteria for class chosen.

LITTLE LAMBS: age 2 – 2.5; toilet trained not required 2 day M W am (age 2 by October) 2 day T Th am (age 2.5 by September)	8-10 each group with 2 teachers Tuition is \$1,512 - monthly tuition \$168 Tuition is \$1,512 - monthly tuition \$168
LAMBS: age 3 and toilet trained 2 day M W am or T Th am (age 3 by September)	14 each group with 2 teachers Tuition is \$1,512 - monthly tuition \$168
RAINBOWS: age 3-4 and toilet trained 3 day T W Th am (age 4 by March 2019)	14 each group with 2 teachers Tuition is \$1,782 – monthly tuition \$198
Pre-K-SHEPHERDS: age 4 -5 and toilet trained 4 day M T W Th am (age 4 by September) 3 day T W Th pm (age 4 by November)	15 each group with 2 teachers Tuition is \$2,160 – monthly tuition \$240 Tuition is \$1,782 – monthly tuition \$198 Supply fee due with August tuition - \$30
Pre-K - DISCIPLES: age 4-5 and toilet trained 4 day M T W Th am (age 5 by May 2019) 4 day M T W Th pm (age 5 by May 2019)	15 each group with 2 teachers Tuition is \$2,160 - monthly tuition \$240 Tuition is \$2,160 – monthly tuition \$240 Supply fee due with August tuition - \$30
KINDERGARTEN Enrichment: (enrolled in formal KG program) 3 day T W Th am 9:30 to 12:00	15 each group with 2 teachers Tuition is \$1,980 - monthly tuition \$220 Supply fee due with August tuition - \$55

3. **Monthly tuition is due by the 1st of each month.**
We agree to pay 9 monthly tuitions beginning August 1, 2018 through April 1, 2019
We agree to pay the late fee charge of \$10 after the 10th of each month.
School year is Tuesday, August 28, 2018 through Tuesday, May 14, 2019
4. **Checks returned from the bank for non-sufficient funds:** We agree to pay a \$36 charge for each check returned by the bank. The Learning Center reserves the right to determine whether or not to resubmit checks non-sufficient funds from the bank one time. If the check is rejected again, then the tuition will need to be paid for with cash.
5. **We understand that for ease of payment and collection,** our monthly fees are evenly divided between months of operation, which are September to May. Full tuition for each month is required regardless of holidays, vacations, illness, school closings, or withdrawal. * (see sections 8 & 9)
6. **We understand that Dismissal is: am session 12:00 / pm session 3:20.** We understand by 12:05 or 3:25, if we have not notified the Learning Center at 614-209-4554, call or text. We agree to pay a \$15 late dismissal fee charge for each incident.
7. **Payments** can be mailed to the Learning Center or deposited in the Learning Center office mailbox.
Make checks payable to: PRINCE OF PEACE LUTHERAN CHURCH, 5475 Brand Rd, Dublin, OH 43017.
On your check write LSLC or Little Shepherds in the memo. Auto direct payment arrangements can be made through the church office, 614-766-6377; credit card payments accepted with \$3 service fee per transaction.
8. ***WITHDRAWAL – School Initiated** – We understand that the school reserves the right in extreme circumstances to terminate enrollment of any child, if in the opinion of the staff, continued attendance would not be in the best interest of either the child or the school. Secondly, if payments are not maintained current; and thirdly, if required forms are not provided for the child.
9. ***WITHDRAWAL – Parent Initiated** – We agree to notify the Learning Center or church office by July 1, 2018 if our child is not going to attend for this school year. We agree to notify the Learning Center or church office, as soon as possible, if our child will not be completing the school year. We agree to pay current month's tuition regardless of number of days in attendance.

Parent Signature _____ Date _____

KEEP A COPY FOR YOUR RECORDS