



Class Offerings 2019-2020

Program calendar is Tuesday, August 27, 2019 through Wednesday, May 13, 2020

Little Lambs toddlers:	AM 9:30 to 11:50	
Preschool & Prek Program:	AM 9:30 to 12:00	PM 12:50 to 3:20
Kindergarten Enrichment TTh :	AM 9:30 to 12:00	PM 12:50 to 3:20

Toddlers: toilet trained not required

		Ratio	Days	Monthly payment
Little Lambs	age 2.5 by Sept 2019	2-10	MW am	\$175
Little Lambs	age 2.5 by Sept 2019	2-10	TTh am	\$175

Preschool: must be toilet trained

		Ratio	Days	Monthly payment
Lambs	age 3 by Oct 2019	2-14	MW am	\$175
			TTh am	\$175
Rainbows	age 4 by March 2020	2-14	TWTh am	\$225

Pre-K: must be toilet trained

		Ratio	Days	Monthly payment
Shepherds AM	age 4 by Sept 2019	2-15	MTWTh am	\$250
Shepherds PM	age 4 by Nov 2019	2-15	TWTh pm	\$225

Pre-K: must be toilet trained

		Ratio	Days	Monthly payment
Disciples AM	age 5 by March 2020	2-15	MTWTh am	\$250
Disciples PM	age 5 by March 2020	2-15	MTWTh pm	\$250

Kindergarten:

AM 9:25 to 12:00

PM 12:50 to 3:20

		Ratio	Days	Monthly payment
Age 5 by September 30, 2019		2-12	TTh am	\$175
			TTh pm	\$175

Little Shepherds Learning Center

Registration 2019-2020

*Supporting each child's growth and development through
Early learning experiences and faith based teachings*

WELCOME AND THANK YOU

*for choosing our program for your family! We look forward to a year of caring & learning.
Check out more class information in our PARENT HANDBOOK at our website*

www.princeofpeacedublin.org

May God bless your family

Sue Miller, Director

Lshepherdschool@aol.com

614-209-4554

Fax 614-336-8639

TO REGISTER YOUR CHILD

1. Review the class offerings, times, age criteria, days, tuition fees with 10 monthly payments schedule.
2. Choose the class that matches your child's age group; if your first choice is not available, we will give you a call to discuss class options.
3. Turn in the ENROLLMENT FORMS page 1&2 to the Learning Center office
With the non-refundable registration fee of \$75.00 + first month payment
(Based on your class selection)
4. Please make your checks payable to Prince of Peace Lutheran Church.
On your check write your child's name & LSLC OR LITTLE SHEPHERDS in the memo.

ENROLLMENT BEGINS DECEMBER

We will date forms turned in and process them by date received.
Email confirmations will be sent beginning on the dates below.

January 7, 2019	Returning Students & Church Members
January 21, 2019	Enrollment opens to Community

Dated: January 27, 2019



Little Shepherds Learning Center
School year 2019-2020

*Supporting each child's growth and development through
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ENROLLMENT FORM page 1

CHILD'S NAME: _____ D.O.B. _____ M F

What name should we use for name recognition? _____

Does your child have a medical condition or food allergies? _____

What is your spoken home language? _____

PARENTS' NAMES: _____

Address: _____ zip code: _____ Phone: _____

For class info/alerts email: _____

Can we share your contact info on class rosters? Yes No

Photo Release for church/LSLC publications? Yes No

Are you a current student or church member? Yes No

Are siblings attending a LSLC class? Yes No

What class _____

CLASS SELECTION: Please list: name of class, am or pm and days

First choice

Second choice

Office use only:

Class assignment _____

Date _____ Fee _____ check # _____



ENROLLMENT FORM page 2

TUITION AGREEMENT - School Year 2019 -2020

To enroll and hold a place for _____ (child name)
In Little Shepherds Learning Center for the above mentioned school year, we agree to the following.

1. To enroll our child, we agree to pay the **NON-REFUNDABLE registration fee of \$ 75.00 & 1st monthly payment**
2. We agree that our child meets age criteria and toileting criteria for class chosen.

LITTLE LAMBS: age 2.5 by September; toilet trained not required; 8-10 each group with 2 teachers
2 day M W or T Th am Tuition \$1,750.00 - monthly payment \$175

LAMBS: age 3 by October and toilet trained; 14 each group with 2 teachers
2 day M W am or T Th am Tuition \$1,750.00 - monthly payment \$175

RAINBOWS: age 3-4 age 4 by March 2020 and toilet trained; 14 each group with 2 teachers
3 day T W Th am Tuition \$2,250.00 – monthly payment \$225

Pre-K-SHEPHERDS: age 4 -5 and toilet trained; 15 each group with 2 teachers
4 day M T W Th AM (age 4 by September) Tuition \$2,500.00– monthly payment \$250
3 day T W Th PM (age 4 by November) Tuition \$2,250.00 – monthly payment \$225

Pre-K - DISCIPLES: age 4-5 and toilet trained; 15 each group with 2 teachers
4 day M T W Th am (age 5 by March 2020) Tuition \$2,500.00 - monthly payment \$250
4 day M T W Th pm (age 5 by March 2020) Tuition \$2,500.00 – monthly payment \$250

KINDERGARTEN Enrichment: 12 each group with 2 teachers
2 day T Th am 9:30 to 12:00 Tuition \$1,750.00 - monthly payment \$175
T Th pm 12:50 to 3:20

3. **We understand for ease of payments, tuition is divided evenly by 10 monthly payments which are due by the 1st of each month.** First payment is due at registration time and then monthly payments are to be made September 1, 2019 through May 1, 2020. We agree to pay the late fee charge of \$10 after the 10th of each month.
4. **Checks returned from the bank for non-sufficient funds:** We agree to pay a \$36 charge for each check returned by the bank. The Learning Center reserves the right to determine whether or not to resubmit checks non-sufficient funds from the bank one time. If the check is rejected again, then the tuition will need to be paid for with cash.
5. **We understand that full monthly payment is required regardless of holidays, vacations, illness, school closings, or withdrawal.**
* (see sections 8 & 9)
6. **We understand that Dismissal is: am session 12:00 / pm session 3:20.** We understand by 12:05 or 3:25, if we have not notified the Learning Center at 614-209-4554, call or text. We agree to pay a \$15 late dismissal fee charge for each incident.
7. **Payments** can be mailed to the Learning Center or deposited in the Learning Center office mailbox.
Make checks payable to: PRINCE OF PEACE LUTHERAN CHURCH, 5475 Brand Rd, Dublin, OH 43017.
On your check write LSLC or Little Shepherds in the memo & child name.

Auto monthly payment arrangements can be made through the church payment program called BREEZE; credit card payments accepted with \$5 service fee per transaction. Church office can be contacted at 614-766-6377

8. ***WITHDRAWAL – School Initiated** – We understand that the school reserves the right in extreme circumstances to terminate enrollment of any child, if in the opinion of the staff, continued attendance would not be in the best interest of either the child or the school. Secondly, if payments are not maintained current; and thirdly, if required forms are not provided for the child.
9. ***WITHDRAWAL – Parent Initiated** – We agree to notify the Learning Center or church office by July 1, 2019 if our child is not going to attend for this school year. We agree to notify the Learning Center or church office, as soon as possible, if our child will not be completing the school year. We agree to pay current month's payment regardless of number of days in attendance.

Parent Signature _____

Date _____

KEEP A COPY FOR YOUR RECORDS